**DECIDE DEKALB DEVELOPMENT AUTHORITY BOARD MEETING**

**DRAFT**

**Date:** Thursday, February 13th, 2020

**Time:** 8:30 AM

**Location:** Task Force for Global Health

325 Swanton Way

Decatur, Ga 30030

**Board Members Present:**

Don Bolia, Chair

Andrew Greenberg, Board Member

Rebekah Coblentz, Board Member

Miranda Mack McKenzie, Secretary

Kevin Gooch, Vice-Chair

**Board Members Absent:**

Sai Reddy, Board Member

Kimberly Adams, Board Member

**Legal Counsel Present:**

Jim Monacell, Smith, Gambrell & Russell, LLP

Ansly Moyer, Smith, Gambrell & Russell, LLP

**Staff Members Present:**

Dorian DeBarr, Interim President

Randi Mason, VP, Economic Development

Toyasha Vaughn, Project Manager

Shelbia Jackson, Director, DeKalb Entertainment Commission

Jenee Williams, Office Manager

Jen Hagler, Project Manager

**Others Present:**

John Manson, BOC

Benjamin Kember, BOC

Peter Stathopoulos, Bennett Thrasher

Stephen Weizenecker, Barnes & Thornburg

The February meeting of the Decide DeKalb Development Authority was called to order at 8:40 a.m. on Thursday, February 13th, 2020 at The Task force for Global Health, 325 Swanton Way Decatur, Ga 30030.

1. **CALL TO ORDER**

Chairman Bolia presided.

1. **ITEMS FOR DECISION**
2. **Approval of January 18th, 2020 Board Meeting Minutes:**

Ms. Coblentz made a motion to approve the January 18th, 2020 board meeting minutes. Mr. Greenberg seconded the motion, which was unanimously approved.

1. **Approval of January 18th, 2020 Work Session Minutes:**

Mr. Greenberg made a motion to approve the January 18th, 2020 work session minutes. Ms. Coblentz seconded the motion, which was unanimously approved.

**C. Approval of January 2020 Financials:**

Mr. DeBarr presented the January 2020 financial statements. The 2020 budget has not yet been approved because Mr. DeBarr would like for the goals to align with the goals from the January work session. A copy of these goals is being provided by Friday. The second payment allocation from the county is expected on Friday, February 14th. A copy of the full report is listed in the meeting file.

Ms. Coblentz made a motion to approve the January 2020 financials. Mr. Greenberg seconded the motion, which was unanimously approved.

**D.** **Approval of Contracts related to the VA Regional Office with Evergreen Workplace Solutions LLC, as facilities manager, and CPS Construction Services, Inc., as improvement manager, and approval of final Designation of Term:**

At the November 2019 meeting, the taxable bond for the VA was approved, and contracts will be closing out on February 27th. Evergreen Workplace Solutions will take over as Building Manger for the facility and a joint venture headed by “CPS Construction Services, Inc. has been hired to oversee the project. The VA opted to accept the full amount of $11.5 Million which will be used as needed to complete the renovations.

Mr. Greenberg made a motion to approve the Contracts related to the VA Regional Office with Evergreen Workplace Solutions LLC, as facilities manager, and CPS Construction Services, Inc., as improvement manager, and approval of final Designation of Term. Ms. Mack McKenzie seconded the motion, which was unanimously approved.

**E. Approval of Memorandum of Agreement with Georgia Piedmont Technical College (for DeKalb Entertainment Commission):**

DeKalb Entertainment Commission is partnering with Ga Technical College to offer industry training and workshops at the college for upcoming college and high school students. The MOU is the formal agreement solidifying the partnership.

Ms. Coblentz made a motion to approve the Memorandum of Agreement with Georgia Piedmont Technical College (for DeKalb Entertainment Commission).Ms. Mack McKenzie seconded the motion, which was unanimously approved.

1. **Discussions/Presentations:**

**A. State Film Tax Credit:**

Originally passed in 2008 the tax credit has generated over $3 Billion in productions. Mr. Peter Stathopoulos and Mr. Stephen Weizenecker provided the board with insight into the current status of the Ga Film Tax Credits and allowed the board to have any questions or concerns addressed.

**B.President’s Report:**

Mr. DeBarr presented the president's report. Some of the highlights included: 2 closed projects totaling $15 million and generating 95 new jobs, 11 completed BRE visits, 2 positions currently posted and the job search for a Project Manager and Marketing Director are underway, an offer is being presented for the Business Retention Specialist position, and the next Advance DeKalb meeting will take place next month.

A copy of the full President’s Report is included in the meeting file.

The DeKalb Development Authority Board Meeting adjourned at 9:56 a.m.

Adopted by the Board in the meeting

of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

(Date of Meeting)

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(Signature of Presiding Officer)