



**Development Authority of DeKalb County, Georgia  
d.b.a.  
Decide DeKalb Development Authority**

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**Decide DeKalb Development Authority  
Finance and Audit Committee Meeting Minutes**

**Board Members  
Officers**

Mr. Tyrone Rachal  
Chair of the Authority  
President  
Urban Key Capital Partners

Mr. Don Bolia  
Vice-Chair of the Authority  
Partner  
Peachtree Government Relations

Mr. Kevin Gooch  
Secretary of the Authority  
Partner  
Alston & Bird LLP

Mr. Baoky Vu  
Treasurer of the Authority

Ms. Miranda Mack McKenzie  
Board Member of the Authority

Andrew Greenberg  
Board Member of the Authority  
Executive Director  
Georgia Game Developers  
Association

Mr. James P. Monacell  
Counsel to the Authority  
Smith, Gambrell & Russell, LLP

**Date:** Tuesday, April 11, 2017  
**Time:** 9:30 am  
**Location:** Decide DeKalb Development Authority  
Two Decatur Town Center, Suite 150,  
125 Clairemont Avenue  
Decatur, GA 30030

**Finance and Audit Committee Members Present:**  
Baoky Vu, Chair  
Tyrone Rachal, Finance and Audit Committee Member

**Staff Members Present:**  
Ray Gilley, President  
Dorian DeBarr, Vice President of Finance & Administration

## Finance and Audit Committee Meeting Minutes April 11, 2017

The April meeting of the Finance and Audit Committee of the Decide DeKalb Development Authority was called to order at 9:44 a.m. on Tuesday, April 11, 2017 at Decide DeKalb offices, 125 Clairemont Avenue, Decatur GA, 30030.

### I. CALL TO ORDER

Chairman Baoky Vu presided and called the meeting to order.

### II. ITEMS FOR DECISION

#### A. Financial Presentations:

##### Decide DeKalb March 31, 2017 Financials Presentation:

Mr. DeBarr presented the 2017 Decide DeKalb financial statements for the period ending March 31, 2017. Mr. DeBarr noted that total net position of the Authority is currently \$1.8M, total revenue for the period is \$326K, which is an unfavorable variance of \$93K when compared to the budget and total expenses for the period is \$347K, which is a favorable variance of 174K when compared to the budget.

##### DeKalb Private Hospital Authority March 31, 2017 Financials Presentation:

Mr. DeBarr presented the 2017 Decide DeKalb financial statements for the period ending March 31, 2017. Mr. DeBarr noted that total net position of the Authority is currently \$1.0M, total revenue for the period is \$30K, which is an unfavorable variance of \$475K when compared to the budget and total expenses for the period is \$85K, which is a favorable variance of 18K when compared to the budget.

##### Residential Care Facilities Authority March 31, 2017 Financials Presentation:

Mr. DeBarr presented the 2017 Decide DeKalb financial statements for the period ending March 31, 2017. Mr. DeBarr noted that total net position of the Authority is currently \$21K, with no revenue or expenses reported for the period.

#### B. Approval of 2016 Financial Statement Auditors

##### **Decide Dekalb Development Authority 2016 Financial Audit:**

Mr. DeBarr spoke briefly as to the reasons for changing auditors for the 2016 audit and the process taken to obtain the services of a new audit firm. With recommendation from Ray Gilley, Decide DeKalb staff recommended to the finance and audit committee the approval of Maudlin & Jenkins, LLC as the auditor for the 2016 financial statements. The committee approved staff's recommendation.

##### **DeKalb Private Hospital Authority 2016 Financial Audit:**

Mr. DeBarr spoke briefly as to the reasons for the changing auditors for the 2016 audit and the process taken to obtain the services of a new audit firm. With recommendation from Ray Gilley, Decide DeKalb staff recommended to the finance and audit committee the approval of Maudlin & Jenkins, LLC as the auditor for the 2016 financial statements. The committee approved staff's recommendation.

**C. Approval of Decide DeKalb/DeKalb Private Hospital Authority shared services IGA**

Discussion of the IGA took place with members of the committee approving the shared services IGA.

**D. Approval of Decide DeKalb/DeKalb County Tax Allocation District IGA**

Discussion of the IGA took place with members of the committee recommending that staff discuss the IGA further with Dekalb County before any action is taken by the committee.

**E. Review of Health Insurance renewal – United HealthCare**

Mr. DeBarr presented the relevant changes with the Authority's healthcare plan and noted the renewal date as May 1, 2017. Committee members recommended that the plan be renewed but requested additional information concerning staff benefits for Decide Dekalb to be discussed during the May finance and audit committee meeting.

**F. Expenditure and reimbursement policy**

Discussion took place with no recommendation from the committee.

**G. Employee Credit Card policy**

Discussion took place with no recommendation from the committee.

**H. Procurement Policy**

Discussion took place and committee members made comments concerning the Policy and recommended it for approval.

**I. Approval of Greater Conley Industrial CID grant**

Discussion took place with no recommendation from the committee.

**J. Bank account consolidation**

Discussion took place with comments from committee members.

**K. Cell phone provider change**

Discussion took place with comments from committee members.

Mr. Vu moved to adjourn the April Finance Audit Committee meeting. Mr. Rachal seconded the motion. Mr. Vu adjourned the meeting at 11:14 a.m.